GDPRiS Platform v2 Guidance for Users

Document Version: 1.0
Revision Date: 17/06/04

DP Staff

Inherited Suppliers & Systems

Contents

Overview

If your school is part of a trust you may have suppliers and systems in your RoPA that have been subscribed to you by the trust. These are referred to as inherited suppliers and systems.

If your school leaves the trust your RoPA will still show these inherited suppliers and systems.

You should review your RoPA and check to see if you still need to subscribe to these suppliers and systems or if you need to remove them.

Schools now have the facility to do this without having to contact GDPRiS

Identifying Inherited Suppliers and Systems

Your list of supplier subscriptions can be found in the Suppliers, RoPA and DPIAs section which can be accessed via the navigation menu.

Any inherited suppliers and systems will have the inherited icon next to it as shown in the print screen below.

You can use the dustbin icon to remove these individually.

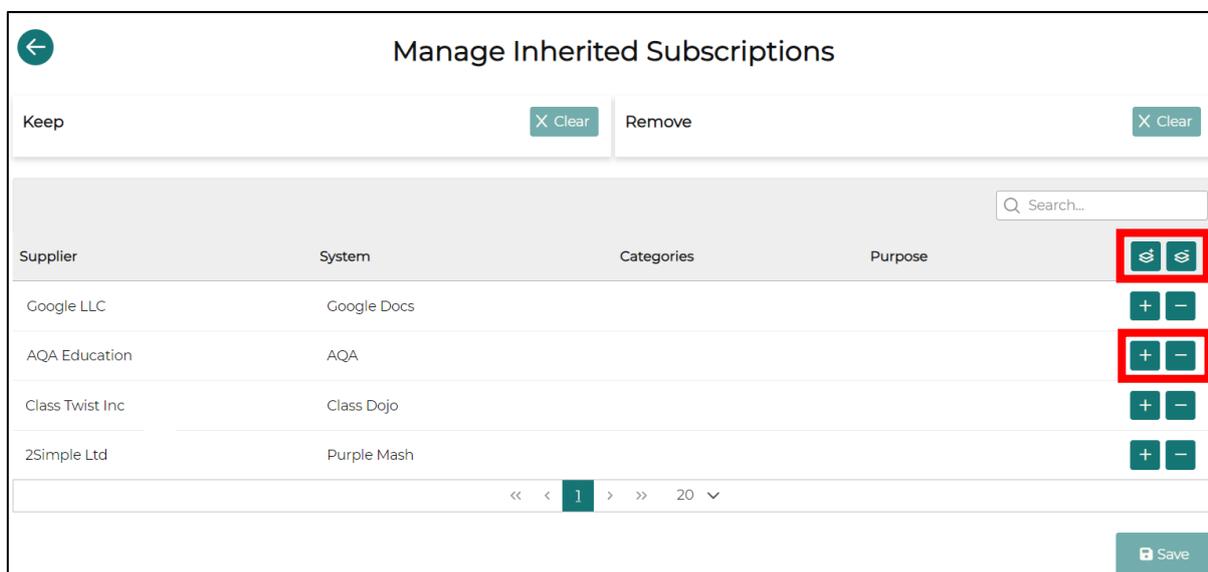If you want to delete in bulk you can click on Manage in the box as indicated below.

Manage Inherited Subscriptions

Click on Manage to see the inherited subscriptions.

You can use the Remove All or Keep All icons as indicated above

or

Use the + or – to arrange your subscriptions in the Keep or Remove areas at the top
If you are happy with your choices then use SAVE at the bottom.

If you need to change your choices you can use the Red X to put the supplier or system back in the original list or use Clear if you want to put them all back to make your choices again.
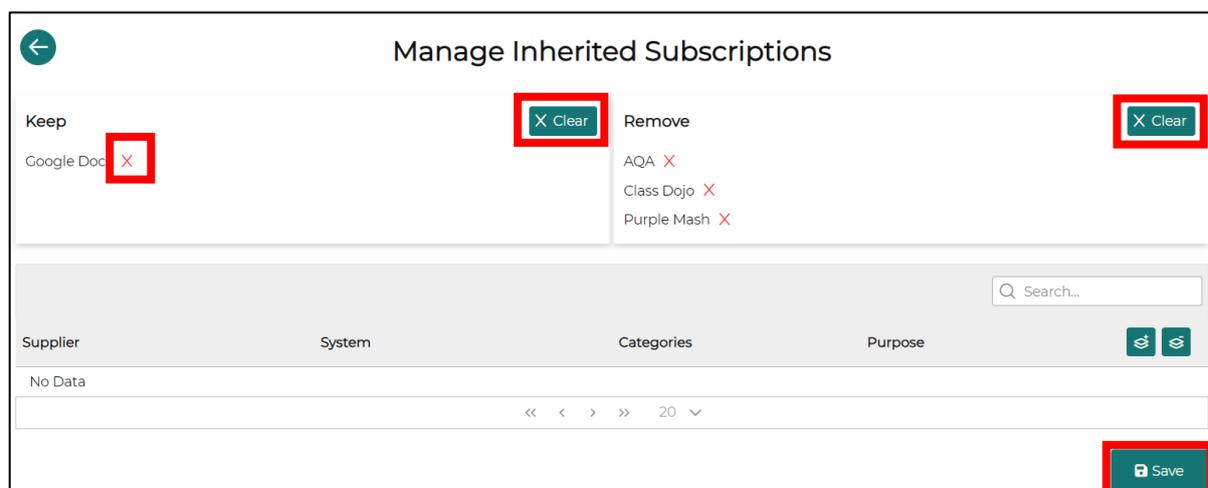
Contact the Customer Success Team

Office hours

Mon-Thurs: 09:00 - 16:30 GMT

Fri: 09:00 – 15:30 GMT

If you require assistance regarding any section of this help guide, please do not hesitate to contact us via one of the following methods:

Tel: 02039 610 110

Mail: support@gdpris.co.uk