



GDPRiS Platform v2 Guidance for Users

Document Version: 1.0
Revision Date: 30/04/2021

DP Staff

Switch Schools

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Switch Schools

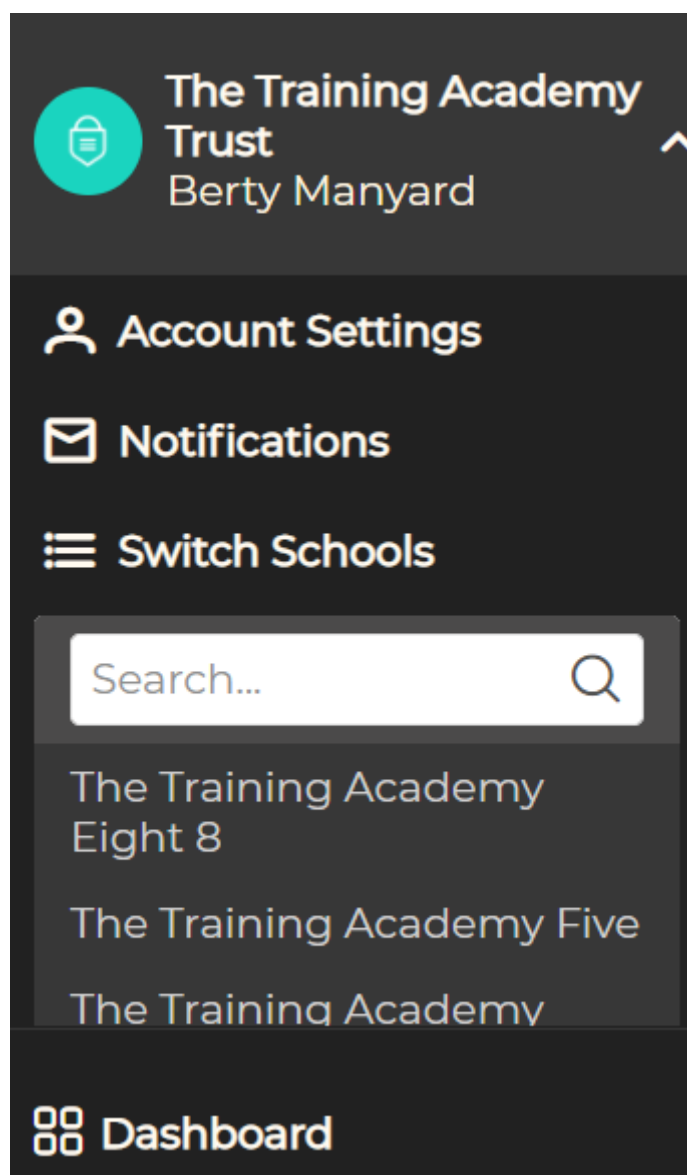
If you are the DP Lead for more than one school, or a Trust you can navigate between the schools using the Switch School function without having to log out and back in again.

Navigate to Switch Schools area on the **Navigation Pane** via the drop-down menu next to the organisation name.

There is a search function which is useful if there are many schools in the list. If you hover over the school list, you will see information such as post code and school number to help you select the correct school.

Select the school to open the corresponding portal.

NB: A Trust site will be at the top by default.



Contact the Customer Success Team

Office hours

Mon-Thurs: 09:00 - 16:30 GMT

Fri: 09:00 – 15:30 GMT

If you require assistance regarding any section of this help guide, please do not hesitate to contact us via one of the following methods:

Tel: 02039 610 110

Mail: support@gdpris.co.uk